



Dear Mohave Electric Cooperative Member,

Thank you for requesting about Mohave's SunWatts program for 2011. To assist our members and their solar and wind energy contractors, we have developed a streamlined process for the 2011 SunWatts incentive application and interconnection of small renewable energy systems.

Because solar and small wind systems can affect the safety and reliability of the distribution system, the technical interconnection rules are established to protect the safety of cooperative personnel and members, and maintain the integrity and reliability of Mohave's system.

**In this packet you will find the following SunWatts Renewable Energy Incentive Program and Net Metering documents:**

- Reservation Form
- Step 1: Uniform Credit Purchase Program Application
- Step 2: Interconnect Agreement
- Step 3: System Qualifications-Contractor Certification
- Step 4: Submittal of Final Forms
- W-9 Tax Form
- Net Metering Application and ACC-approved Net Metering Service Tariff

**Reservation Form: Pre-approval of SunWatts Renewable Energy Incentive Funds**

The Mohave Electric Cooperative member must submit to the Energy Management Department a completed reservation form with a copy of the proposed work and cost estimate from the contractor signed by both the member and the contractor.

Mohave Electric will review the reservation form and will certify whether or not incentive funds are available for this application. If funds are not currently available, you will be placed on a wait list until there are sufficient monies to fund the request. You will be advised if the project is approved to move ahead to Step One, or is placed on a wait list.

**Step One: Uniform Credit Purchase Program Application**

The incentive application will be reviewed, and once approved, you will be notified to proceed with Step 2.

**Step Two: SunWatts Interconnect Agreement**

The completed Interconnect Agreement, including any line drawings and job specific needs, must be submitted for review by Mohave Electric's Engineering Department at PO Box 1045, Bullhead City, Arizona 86430. After the Engineering Department accepts the Interconnect Agreement, you and the contractor will be notified that you may proceed with the project.

*(For projects located within Bullhead City limits, Mohave Electric will issue the Acknowledgement Letter as required by Bullhead City for a Building Permit).*

**Step Three: Submittal of System Qualifications - Contractor Certification Form (complete this form AFTER system installation)**

This form must be submitted after all of the requirements on the form have been met. The licensed contractor installing the system is required to initial compliance with these eight items upon completion of the system installation. Failure to meet these requirements could result in denial of the incentive and void the interconnect agreement.

**Step Four: Submittal of Final Forms for SunWatts Renewable Energy Incentive**

After the system has been installed and passed all building inspections, the Mohave member will be required to submit the following paperwork to finalize the incentive application procedure:

- ❖ Copy of the final bill or invoice from the Contractor
- ❖ Copy of the Building Permit
- ❖ Copy of the final Building Inspection
- ❖ W-9 Tax Form

The forms in Steps Three and Four can be submitted at the same time.

When all four steps are completed, Mohave Electric will verify the system at the member's location. After the system is verified, the SunWatts incentive will be processed.

**Net Metering Application**

Mohave's Net Metering program is available, but not required, for members who own qualified renewable energy systems. Please see the Net Metering Application and ACC-approved Net Metering Tariff for terms and conditions of the program.

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If you have any questions or would like further information, please feel free to contact the Energy Management Department of Mohave Electric Cooperative at (928) 763-1100 or e-mail [energysavings@mohaveelectric.com](mailto:energysavings@mohaveelectric.com).

Sincerely,

MOHAVE ELECTRIC COOPERATIVE, INC.

Steven M. Bouman  
Energy Management Specialist

